

DISCLOSURE, ACKNOWLEDGEMENT AND AGREEMENT

You are engaging Butler & Associates Insurance Agency Inc. and its affiliates, a licensed insurance agency, ("Agency") to assist you in the solicitation, negotiation, or servicing of insurance products. You will be charged a fee pursuant to the terms of this Disclosure, Acknowledgement and Agreement (this "Agreement") in connection with the Agency rendering services to you.

DISCLOSURE

SERVICES. You will be charged a New Business Fee for the following services:

Solicitation, negotiation, and placement of insurance through the Agency.

The Agency places great time and care into solicitation, negotiation, and placement for personal and commercial insurance risks within the Agency. For accounts generating less than \$3,000.00 (three thousand dollars) in total premium at the time of application, the Fee will be charged to offset administrative costs incurred by the Agency.

FEE STRUCTURE & AMOUNTS. The amount of the fees shall be:

- A fixed fee **\$300.00** is due prior to the placement of insurance through the Agency.
- The fee charged is due only at the time of initial application and **does not** recur annually.
- The fee will be payable via an electronic payment link provided by the Agency that will include a payment processing charge from the payment vendor.
- The fee will be charged to new or prior clients who have no active policies with the Agency.

THE FEES CHARGED ARE IN ADDITION TO INSURANCE PREMIUMS.

SUCH PREMIUMS INCLUDE A COMMISSION.

ACKNOWLEDGEMENT & AGREEMENT

The undersigned acknowledges and represents that he or she (i) has been provided this Agreement prior to the commencement of services by the Agency, (ii) has been advised to consult with his or her own legal advisor prior to executing this Agreement, (iii) has evaluated the fees set forth in this Agreement and determined that such fees are reasonable given the circumstances, and (iv) has been duly authorized execute this Agreement on behalf the entity identified below (if any).

Signature: _____

Name: _____

Date Signed: _____